

**Bainbridge-Guilford Central School
Board of Education Meeting Minutes
October 13, 2022**

A public hearing was held on the use of open meeting video conferencing. There were no public comments.	Video conferencing Public Hearing
President Keith Hanvey called the October 13, 2022 Board of Education meeting to order at 6:06 pm in the Guilford Elementary Cafeteria.	Call to Order
Board members in attendance were John Gliha, Keith Hanvey, Jeanne Shields, and Rebecca Sullivan. Tom Akshar arrived at 6:35 pm. Shelly Bartow attended via Zoom.	Board Members in attendance
The administrators in attendance were Superintendent Timothy Ryan and Business Manager Janice Rideout.	Administrators in attendance
Principals in attendance were Jennifer Henderson, Linda Maynard, Greg Winn, and William Zakrajsek.	Principals in attendance
On a motion by Rebecca Sullivan, seconded by Jeanne Shields the Board of Education voted to go into Executive Session to discuss the employment history of a particular person. Yes-5; No-0. Carried.	Executive Session
On a motion by Tom Akshar, seconded by John Gliha the Board of Education voted to return to Open Session at 6:43 pm. Yes-6; No-0. Carried.	Return to open session
Keith Hanvey, Board of Education President led the Pledge of Allegiance.	Pledge of Allegiance
On a motion by Tom Akshar, seconded by Rebecca Sullivan the Board of Education voted to approve the revised agenda. Yes-6; No-0. Carried.	Order of the agenda established
Duane Shoen, auditor from Insero & Co. gave a brief overview of the recent financial audit done on the Bainbridge-Guilford Central School. The only non-compliance issue that was found during the audit was that unappropriated fund balance is over the statutory 4% limit. He provided a summary to the Board of Education members which provided financial highlights and trend information. This will help to give an idea of where the district stands financially.	Duane Shoen presents
Linda Maynard, Guilford Principal reported on the following: <ul style="list-style-type: none">• Celebrations – The Guilford Open House was at the end of September. There was a great turnout, and it was a very successful evening. Board President Keith Hanvey, Superintendent Tim Ryan, and School Resource Officer Dan Demer all attended as well. Linda heard parents mention how nice it was to have a normal Open House. Linda spoke about The Science of Reading. This is two-part	Linda Maynard presents

program. All staff grades Pre-K through 3rd have been trained on it and now they will be looking to see how it can be implemented better in the elementary classes.

- Going well – The children have their routine down now and teachers are able to begin instruction earlier in the day because students are settled quicker and ready to begin their day. The students have been practicing fire drills and have become used to them. Mr. Winn came over to help with the visit from the fire trucks for Fire Safety Week and it went very well.
- Working on – Bainbridge-Guilford will be hosting the Elementary Principal meeting. Linda is working with her team to get the BIMT (Building Incident Management Team) going again after COVID. The GST (Guilford Support Team) meets once a week to check in on how things are going in their building and to provide support to the building. The PowerSchool team is very active and they're working on cleaning up their data. Next week Linda is going to the SAANYS conference and will report back what she learned at the next Board of Education meeting.

Jennifer Henderson, Greenlawn Principal reported on the following:

Jennifer Henderson
presents

- Fire Prevention Week – the Greenlawn school held two assemblies on Wednesday during Fire Safety Week, including one where the students were able to go and view the fire trucks. Ms. Oliver dressed as a firefighter to show kids that they shouldn't fear someone in firefighting equipment. While the fire department was there, they did a fire drill so that they were able to see how it went.
- The Greenlawn school has been participating in Spirit week leading up to Homecoming. They had pajama day, hat day, crazy hair day, and blue and white day.
- Counselors corner – the students at Greenlawn participate in Social and Emotional learning as one of their specials where they meet with Mrs. Dunham-Fleming or Mr. Hardy. They have been focusing on conflict resolution and healthy friendships.
- Teacher observations – One of Jenn's goals for the year is to spend more meaningful time in the classrooms and with the teachers. She feels like she's ahead of the game so far this year.
- Superintendent's Day – Jenn felt this was a good day and a nice way for all the teachers to talk about alignment so they're teaching the same way on different grade levels.
- The Greenlawn Open House is scheduled for October 25th from 6-7. There will be a lot of outside organizations that will come in (Boy Scouts, Girl Scouts, etc.)
- Staff from the Afton Central School have reached out to Greenlawn to see if they can come in and observe their Special Education classrooms.
- District Safety Coordinator – Jenn has been very busy putting together drills. The early dismissal drill is on Friday, October 14th. The lockdown drills will take place at all three schools on Monday, October 17th, this will be an announced drill. The drills after that will be unannounced. Jenn spoke about Alyssa's Law and the need for schools to have panic buttons.
- Celebrations – Jenn participated in a music lesson for her observation and had a lot of fun playing instruments with the students. The teachers are beginning to plan a fun day for students before Christmas break.

William Zakrajsek, Jr.-Sr. High School Principal reported the following:

- Academics – The first five weeks just ended. Progress reports have been sent home. Bill read the list of student names who were the September Student of the Month. They each will receive a \$5 gift card to Sal's.
- Open House was very well attended. The 8th grade held their spaghetti dinner the same night and it was also well attended. Tracy Kutz won a gift card for having the highest number of attendees. This was her second year in a row winning! There were outside organizations that were also present.
- Now that the first five weeks have been completed there will be enrichment programs during period 11. The classes include fitness center, intramurals, art study hall, pinata making, trivia club, ag club, drama club, as well as organizational meetings.
- Emergency Drills – we've done five fire drills with one more tomorrow, October 14th with an early dismissal drill taking place immediately after.
- Sports – Fall sports are wrapping up. It's spirit week which includes class color day, jersey day, twin day, and blue and white day. There was a pep rally today that recognized all the sports players and the Pep Band played as well. Winter sports will begin on 10/24.
- Staff – the staff situation in the High School is finally situated with the hiring of a Guidance Counselor and Teacher's Aide. We will be hiring a Special Education teacher soon and still need a 10th grade advisor.

William Zakrajsek
presents

Greg Winn, Jr.-Sr. High School Assistant Principal reported on the following:

- Discipline – the referrals are down compared to last year. Greg has been working on alternative ways to discipline. For example, instead of ISS there is an educational piece and a student response. This has been going very well so far and there's a positive parent response with been no repeat behavior so far.
- Greg and Colleen Head, Special Education Chairperson, will attend a conference on disproportionality and why it's occurring. It looks at demographics vs. suspensions.
- Tech Committee – There are ten more promethean boards that are ready to be installed and the tech committee will be discussing ordering more. The feedback on them has been very positive. The Educational Technology website has been launched. This includes all the technology that the district uses in one place on our website and is a resource for our staff to use. The user agreements are also included to guarantee we are Ed Law 2D compliant.
- Greg stated that he was impressed with the reunification process that was practiced at our recent staff day.
- Greg had the opportunity to observe two fire drills in Guilford. The kids did well with them. He was also in Guilford when they had a visit from the fire trucks and participated in a Q&A between the firemen and the students.
- Greg praised the Pep rally and the Pep Band.
- Why Greg loves being a Bobcat – he was able to chaperone a football game recently. He saw a lot of former classmates and was very impressed with everyone's behavior.

Greg Winn presents

Timothy Ryan Superintendent reported on the following:

Timothy Ryan
presents

- Board Member Appreciation Week- the Board of Education was given gifts of BG Bobcat winter hats, cookies, and a certificate of appreciation. Tim thanked the Board for their outstanding service.
- Capital Project – the vote will be December 7th from 12-9 at Greenlawn and Guilford. There will be no additional tax impact. The project is being paid for through State aide and reserve funds. It has been five years since the last capital project and the planned improvements came from a building condition survey we are required to complete.
- The Greenlawn school will be holding a Veteran’s Day breakfast on November 10th at 9:00. This is open to all Veteran’s, not just Bainbridge-Guilford residents.
- The results of the air testing in Guilford have come back and are good. There will be a meeting with BOCES next week to go over results.
- The required trainings (Blood Borne Pathogens, Right to Know, Sexual Harassment, and Mental Health) have been completed. We are still waiting for an Ed Law 2D training so the staff can complete it.
- NYSSBA put out an article highlighting the best ways School Board policies can address trauma, this has been a priority for LINKS.
- Beginning in September of 2023 we must identify any private schools within our district and ensure that they are offering a substantial education to their students. The local Amish school would fall under this.
- Health Care Worker bonus program – Tim and Janice have been working on this. It is a way to reward our nurses and other certain staff members who worked through COVID. We do have staff at B-G who will qualify for this bonus.
- Tim spoke about the Daily Star article that highlighted our student Board Member, Marek Rajner. The article was great!
- Tim asked Marek how he felt school was going. Marek feels the first five weeks went well and stated that a lot of people participated in spirit week. He said things are going smoothly. He is hoping to start having meetings during 11th period where he can hear any student concerns and bring them to the Board.

There were no visitors in the audience.

Guests in the
Audience

After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action:

CSE
Recommendations

- CSE minutes of: 9/14, 9/21, 9/22, 10/4, and 10/5.
- 504 minutes of: 9/9 and 10/6.
- Amendment: No meeting held 9/13 and 9/20.

On a motion by Rebecca Sullivan, seconded by Tom Akshar the Board of Education reviewed and arranged for the appropriate special education placements.
Yes-6; No-0. Carried.

On a motion by Rebecca Sullivan, seconded by Tom Akshar the Board of Education voted to approve the following certified personnel:

Certified Personnel

- The appointment of Michelle Hertzog to the position of long-term substitute School Counselor, retroactive to 10/4/22 at Step 1. Background check complete. Vice: McKenzie Lidell.
- The tenure appointment of Sarah Nezelek:
Name: Sarah Nezelek
Tenure Area: Social Studies
Certificate: Initial – Social Studies 7-12
Commencement of Service on Tenure: 10/20/22
- The appointment of Nicole Rowley (High School), Melissa Margadona (Guilford), and Amanda Madugno (Greenlawn) to the positions of Education Technology Support at the stipend rate of \$1,650/year for each position, effective 10/4/22.

Yes-6; No-0. Carried.

On a motion by John Gliha, seconded by Rebecca Sullivan the Board of Education voted to approve the following non-certified personnel:

Non-Certified
Personnel

- The appointment of Raymond Wood to the position of substitute Bus Driver (PT), retroactive to 9/21/22, background check complete.
- The appointment of April McFee to the position of substitute Teacher, retroactive to 9/20/22, background check complete.
- The appointment of Roxanne Fink to the position of substitute Teacher Aide (PT), retroactive to 9/20/22, background check complete.
- The appointment of Autumn Madugno as a volunteer in the Greenlawn Elementary school, retroactive to 9/26/22. Background check complete.
- The appointment of Geoffrey Peck to the position of substitute Custodial Worker (PT), retroactive to 9/22/22.
- The appointment of Wilma Cotton to the position of substitute Custodial Worker (PT), retroactive to 9/29/22, background check complete.
- The appointment of Brittany Wilson to the position of substitute Teacher, retroactive to 9/29/22, background check complete.
- The appointment of Charity Beardslee to the position of Teacher's Aide in the Jr-Sr High School at a rate of \$13.20/hour, retroactive to 9/26/22. Background check complete. Vice: Hannah Taggart.
- The appointment of Destiny Foster to the position of substitute Teacher, retroactive to 10/5/22, background check complete.
- The appointment of Sue Weibel to the position of Clerk (PT) on an as-needed basis for training purposes, at the hourly rate of \$22.21 until no longer needed.

Yes-6; No-0. Carried.

On a motion by Rebecca Sullivan, seconded by John Gliha the Board of Education voted to approve the attached (Attachment A) sports personnel.

Sports Personnel

Yes-6; No-0. Carried.

On a motion by Jeanne Shields, seconded by Tom Akshar the Board of Education voted to approve the following After-School Personnel:

After-School
Personnel

- The appointment of Claudette Wilson to the position of substitute School Monitor (PT), retroactive to 10/3/22, background check complete.
- Approval of a Substitute Teacher Rate for the After School Program at 1/1400th of the Step 1 salary for currently employed LTA's who may be called to sub as Teachers in the After School Program. Retroactive to 9/27/22.
- Request approval to add a School Monitor position for the After School Program.
- Request approval for the appointment of Brandy Donnelly as a School Monitor for the After School Program retroactive to 9/7/2022.

Yes-6; No-0. Carried.

On a motion by Tom Akshar, seconded by John Gliha the Board of Education voted to approve the following Business Office Items:

- Request approval of the Financial Reports for August 2022 – Student Activities and Treasurer's Report.
- Request approval for the Claims Auditor Reports dated September 2, September 16, and September 30, 2022.
- Request approval of the Tax Roll Assessment corrections as presented.
- Request approval of the SEQRA Resolution for the 2022 Capital Improvement Project.
- Request approval of the Vote and Bond Resolution for the 2022 Capital Improvement Project.

Financial Reports
Claims Auditor
Reports
Tax Roll Assessment
SEQRA Resolution
Capital Project Vote
and Bond Resolution

Yes-6; No-0. Carried.

On a motion by Jeanne Shields, seconded by Tom Akshar the Board of Education voted to approve the following New Business Items:

- Request permission for Board of Education President, Keith Hanvey to sign agreement between Bainbridge-Guilford Central School and Afton Central School for Bainbridge-Guilford Central School to transport a student from Afton Central school to and from the SUNY-Morrisville Norwich campus for New Visions.
- Request the approval of the MOA with Heather Amatuccio, BGTA, and the District regarding unpaid leave of absence, as presented.
- Request approval of the video conferencing resolution for Board of Education meetings as presented.

New Visions
transportation
agreement
Amatuccio MOA
Video Conferencing
Resolution

Yes-6; No-0. Carried.

The following events were discussed:

Board Events

- November 3rd – BOE meeting – High School @ 6:00
- November 17th – BOE meeting – High School @ 6:00

Planning

School Events

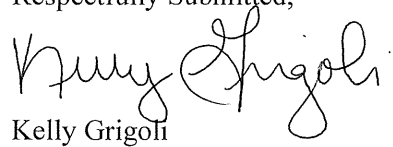
- October 14th – Homecoming Game @ 7:00
- October 25th – Greenlawn Open House @ 6:00 – 7:00
- November 10th – Veteran's Day Breakfast – Greenlawn @ 9:00

On a motion by Tom Akshar, seconded by Rebecca Sullivan the Board of Education voted to adjourn the meeting at 7:49 pm.

Adjournment

Yes-6; No-0. Carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Kelly Grigoli". The signature is fluid and cursive, with the first name "Kelly" and last name "Grigoli" clearly distinguishable.

Kelly Grigoli
District Secretary/Board Clerk

Winter 2022 Coaching Appointments

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Cat</u>
Bob Conway	Varsity Girls Basketball	7	1
Kimberly Mayo	JV Girls Basketball	7	2
Kevin Wehrli	Varsity Boys Basketball	7	1
Devin Schmitz	JV Boys Basketball	5	2
Nick Mayo	Varsity Indoor Track	7	1
Collin Smith	Varsity Indoor Track (Afton)		
Leslie Cuzzo	Modified Volleyball	7	7
Ann Messenger	Modified Volleyball	7	7 *
Matthew Carlin	Modified Boys Basketball	2	7
Jennifer Canistra	Modified Boys Basketball	7	7 *
Tom Kelly	JV Wrestling Coach	7	2
Brandon MacNaught	Varsity Wrestling Coach (Afton)		
Sam Ventura	Bowling (Boys and Girls)	7	6

* Newly appointed

Volunteers:

Boys Basketball:

Girls Basketball:

Nick Mayo, Christine Oliver, Taylor Palmatier

Indoor Track:

Dick Goodwin, Justin Autera, Kimberly Mayo, Mike Davidson

Wrestling

Miles Keene

Volleyball:

Bowling:

Paid Scorekeepers & Timekeepers:

Basketball

Phil Bianchi, Bonnie Scherhauser, Emily Anderson, Jody Wombacker, Mary Diemer, Israel Lorimer, Justin Autera, Christine Oliver, Kimberly Mayo, Riley Smith, Nick Mayo, Tom Palmatier, Taylor Palmatier, Rachael Seiler

Volleyball:

Cathy Vigneri, Lorraine Porter, Tracy Kutz, Ann Messenger

Wrestling

Barbara MacNaught, James Spinella, Miles Keene